

Submission III: Student Teaching Checklist

Candidate's Name (please print) _____ **ID #** _____

Each of the items listed below is required for Submission III. The program reader will verify inclusion and initial on the right. Shaded items were required at prior submissions and should remain in the portfolio. **Insert this checklist in the front pocket of your portfolio.**

Required Item	Instructions	Reader's Initials
2" binder		
Title page	Name, program	
Table of Contents		
All forms from Submission I and II including checklists and score reports	Keep all items in order according to the Table of Contents	
Updated Field Placement Record Form	Add Student Teaching Placement	
Student Teaching Evaluations	Obtain copies from OSU student teacher supervisor	
Second Teaching Philosophy	See guidelines in handbook	
Any additional program requirements	Check with program coordinator for additional information.	
Artifacts from Student Teaching representing the three OSU Core Concepts and the fifteen Oklahoma General Competencies	New artifacts should include lesson plans, workshops, parent conferences, and any activity completed during student teaching. Each new artifact should include a caption page.	
Portfolio Score Report	Place in front pocket.	
Artifact List	Same report from Sub. II. Add new artifact titles to the table. Place in front pocket.	
Portfolio Completion Form	Type Name, ID number, Date, Program, and sign. Place in front pocket.	