

OSU Check Sheet for Certification and Recommendation for Superintendent Fall 2004-2005

(Completion of these requirements DOES NOT result in completion of a degree)

LAST _____ FIRST _____ MI _____ ID # _____

Status Prerequisites

- _____ Hold a valid Oklahoma standard classroom teaching certificate
- _____ Completed a minimum of two (2) years classroom teaching experience

Status Program Requirements

- _____ Submit "Intent to Pursue Admission to OSU's Professional Education Unit" (See OSU's Office of Professional Education <http://www.okstate.edu/peu>)
- _____ Gain and Retain Full Admission to OSU's Professional Education Unit (See OSU's Office of Professional Education <http://www.okstate.edu/peu>)
 - _____ Maintain a 2.75 Overall Cumulative Retention GPA; for graduate students this includes all undergraduate and graduate coursework
 - _____ Submit a copy of all transcripts (undergraduate & graduate) to 325 Willard
 - _____ Submit a copy of the above Oklahoma Teaching Certificate to 325 Willard
 - _____ Submit Application for Admission to OSU's Professional Education Unit to 325 Willard
- _____ Maintain Graduate College Academic Standing Minimum Grade Requirements per the OSU 2004-2005 Catalog page 176
- _____ Successfully complete the Professional Portfolio Submission _____
- _____ Pass the Superintendent Oklahoma Subject Area Test
- _____ Hold the Ed.D. in School Administration degree from OSU emphasizing School Leadership

Status Specialization Requirements (63 hours needed)

Core Area

- _____ Resources for the Study of Educational Leadership: EDLE 6143
- _____ Connecting Theory and Practice in Administering Schools: EDLE 6243
- _____ Problem Solving in School Administration: EDLE 6343

Research and Inquiry (9 hours)

- _____ Theoretical Foundations of Inquiry: SCFD 6113
- _____ *AND any six hours from:*
 - _____ Qualitative Research I: SCFD 6123 **OR**
 - _____ Qualitative Research II: SCFD 6193 **OR**
 - _____ Analysis of Variance: REMS 6003 **OR**
 - _____ Multiple Regression Analysis in Behavioral Studies: REMS 6013 **OR**
 - _____ Program Evaluation: REMS 6373

Fieldwork (8 hours needed)

- _____ Internship in Education (6 hours): EDLE 6880
- _____ Practicum (2 hours): EDLE 6910

Specialization Emphasis Requirements (15 hours needed)

- _____ Educational Ideas: EDLE 6003
- _____ Professional Development and Instructional Improvement: EDLE 6263
- _____ Public School Finance: EDLE 6323
- _____ Business Functions in Schools: EDLE 6333
- _____ Superintendency: EDLE 6353
- _____ Human Factors in Administering Schools: EDLE 6393
- _____ Politics of Education: EDLE 6423
- _____ Special Topics in Site Administration: EDLE 6433
- _____ Special Topics in Education Law: EDLE 6453
- _____ Schools as Organizations: EDLE 6503
- _____ Special Topics in Education Facilities: EDLE 6573
- _____ Organizational Theory in Education: EDLE 6603
- _____ Planning and Educational Change: EDLE 6733
- _____ Educational Leadership: EDLE 6823

_____ **Cognate Areas (12 hours)** Related interest areas including curriculum, adult education, special education, vocational education and other themed electives agreed upon by the student's committee

Dissertation (10 hours)

Specialization Hours Needed

TOTAL HOURS NEEDED