

**OSU Check Sheet for Certification and Recommendation for Library-Media Specialist (P-12)**

(Completion of these requirements DOES NOT result in completion of a degree)

LAST \_\_\_\_\_ FIRST \_\_\_\_\_ MI \_\_\_\_\_ ID # \_\_\_\_\_

**Status Prerequisites**

\_\_\_\_\_ Hold a valid Oklahoma standard classroom teaching certificate

**Status Program Requirements**

\_\_\_\_\_ Submit "Intent to Pursue Admission to OSU's Professional Education Unit" (See OSU's Office of Professional Education <http://www.okstate.edu/peu>)

\_\_\_\_\_ Gain and Retain Full Admission to OSU's Professional Education Unit (See OSU's Office of Professional Education <http://www.okstate.edu/peu>)

\_\_\_\_\_ Maintain a 2.75 Overall Cumulative Retention GPA; for graduate students this includes all undergraduate and graduate coursework

\_\_\_\_\_ Submit a copy of all transcripts (undergraduate & graduate) to 325 Willard

\_\_\_\_\_ Submit a copy of the above Oklahoma Teaching Certificate to 325 Willard

\_\_\_\_\_ Submit Application for Admission to OSU's Professional Education Unit to 325 Willard

\_\_\_\_\_ Maintain Graduate College Academic Standing Minimum Grade Requirements per the OSU 2004-2005 Catalog page 176

\_\_\_\_\_ Successfully complete the Professional Portfolio Submission \_\_\_\_\_

\_\_\_\_\_ Pass the Library-Media Specialist Oklahoma Subject Area Test

\_\_\_\_\_ Hold a Master of Science in Teaching, Learning, and Leadership degree from OSU emphasizing *Library-Media Specialist--OR*

\_\_\_\_\_ Hold a Master's degree in another area or from an accredited institution and complete the following Specialization coursework

**Status Core Requirements (9 hours needed: 2.50 GPA with no grade below "C")**

\_\_\_\_\_ Curriculum Issues: CIED 5053 ®

\_\_\_\_\_ Education Advocacy and Leadership: CIED 5813 ®

\_\_\_\_\_ Measurement or Research: SCFD 5913 **or** REMS 5013 ® **or** CIED 5073 ®

**Status Specialization Requirements (21 hours needed: 2.50 GPA with no grade below "C")**

\_\_\_\_\_ Library Media Center in the Schools: LBSC 5013

\_\_\_\_\_ Selection of Print and Non-print Materials: LBSC 5113

\_\_\_\_\_ Cataloguing and Classification: LBSC 5413

\_\_\_\_\_ Library Networks and Databases: LBSC 5613

\_\_\_\_\_ Administration of Library Media Programs: LBSC 5823 ®

\_\_\_\_\_ Literature for Children, Adolescents and Adults: CIED 5353 ®

\_\_\_\_\_ Literacy and Technology Across the Curriculum: CIED 5483

\_\_\_\_\_ **Total Hours Needed**

® Indicates courses with at least one-third research content. The MS requires three courses must be completed with an ®.