

OSU Check Sheet for Certification and Recommendation for Library-Media Specialist (P-12)

(Completion of these requirements DOES NOT result in completion of a degree)

LAST _____ FIRST _____ MI _____ ID # _____

Status Prerequisites

_____ Hold a valid Oklahoma standard classroom teaching certificate

Status Program Requirements

- _____ Submit **Application for Admission to OSU’s Professional Education Unit** to 325 Willard
 - _____ Gain and Retain Full Admission to OSU’s Professional Education Unit (See OSU’s Office of Professional Education <http://www.okstate.edu/peu>)
 - _____ Maintain a 2.75 Overall Cumulative Retention GPA; for graduate students this includes all undergraduate and graduate coursework
 - _____ Submit a copy of all transcripts (undergraduate & graduate) to 325 Willard
 - _____ Submit a copy of the above Oklahoma Teaching Certificate to 325 Willard
-
- _____ Maintain Graduate College Academic Standing Minimum Grade Requirements per the current OSU catalog.
 - _____ Successfully complete the Professional Portfolio Submission _____
 - _____ Pass the Library-Media Specialist Oklahoma Subject Area Test
 - _____ Hold a Master of Science in Educational Technology degree from OSU with an option in *School Library Media--OR*
 - _____ Hold a Master’s degree in another area or from an accredited institution and complete the following coursework: LBSC 5013, 5113, 5413, 5613, 5823; CIED 5353; and EDTC 5103 (21 hours)

Status Core Requirements (21 hours needed: 2.50 GPA with no grade below “C”)

- _____ EDTC 5203 Foundations of Educational Technology
- _____ EDLE 5813 Leadership Theory
- _____ REMS 5013 Research Design and Methodology
- _____ EDTC 5103 Advanced Computer Applications in Education
- _____ EDTC 5773 Management of Instructional Systems
- _____ LBSC 5613 Library Networks and Databases
- _____ LBSC 5823 Administration of School Library Media and Technology Programs

Status Specialization Requirements (12 hours needed: 2.50 GPA with no grade below “C”)

- _____ LBSC 5013 Library Media Center in the Schools
- _____ LBSC 5113 Selection of Print and Non-print Materials
- _____ LBSC 5413 Organization of Information
- _____ CIED 5353 Literature for Children, Adolescents and Adults
- _____ **Total Hours Needed**

Office of Professional Education
325 Willard Hall
Stillwater, OK 74078
405-744-6252
Fax: 405-744-1834

Program Coordinator: Dr. Susan Stansberry
Email: susan.stansberry@okstate.edu
(Revised 7/07)