

REGISTRATION FORM - FALL 2009 AND SPRING 2010

OKLAHOMA CENTER FOR SCHOOL BUSINESS MANAGEMENT

Oklahoma State University College of Education
 316 Willard Stillwater, OK 74078-4045 Phone: 405-744-8501 Fax: 405-744-7758
 E-mail: candace.lebow@okstate.edu Web Site: http://www.okstate.edu/education/ocsbm

Check appropriate box
 Seminars are held in Stillwater or Oklahoma City. Specific locations to be announced.

INTRODUCTORY LEVEL I	GRADUATE LEVEL IV	PERSONNEL/PAYROLL ISSUES
Sept 22-23 AND Feb 17-18 <input type="checkbox"/> \$349.00	Prerequisite all three levels <input type="checkbox"/> \$195.00 Nov 18-19	Nov 3-4 <input type="checkbox"/> \$195.00
INTERMEDIATE LEVEL II	ACTIVITY FUNDS	INVESTING SCHOOL FUNDS
Prerequisite Introductory <input type="checkbox"/> \$349.00 Oct 7-8 AND Mar 24-25	Sept 3 <input type="checkbox"/> \$95.00	Mar 10 <input type="checkbox"/> \$95.00 Required training as per SB 1157
ADVANCED LEVEL III	TREASURERS/ENCUMBRANCE	SCHOOL AUDITORS
Prerequisite Intermediate <input type="checkbox"/> \$349.00 Oct 21-22 AND March 31-Apr 1	Sept 30-Oct 1 <input type="checkbox"/> OR Feb 10-11 <input type="checkbox"/> \$195.00 (Earn 12 CEUs) Required training as per SB 668	June 3 <input type="checkbox"/> \$95.00 (Earn CPEs)

Please Print or Type

Dr. Ms. Mr.

Last Name		First	Job Title	School/Organization Name
School Address		City/Zip		E-mail Address
()	()	()	()	
Work Phone Number	Fax Number	Home Phone Number (only in case of emergency)		

_____ Registration Fee is Enclosed (payable to Oklahoma State University) or Purchase Order # _____ Amount _____

Mail or Fax Registration Form with payment (or arrangement for payment) at least three weeks prior to training date to:

Candace Thrasher, Interim Program Manager
 Oklahoma Center for School Business Management
 Oklahoma State University
 College of Education
 316 Willard
 Stillwater, OK 74078-4045



If you are an individual with a disability and require special services, please attach a description of needs.



Confirmation notice, including logistic information, will be sent upon receipt of registration form.