

## **Teaching Excellence Award College of Education**

The criteria for the College of Education Teaching Excellence Award are based on criteria adapted from the OSU Regent's Teaching Award (<http://osu.okstate.edu/acadaffr/aa/FacultyStaff.htm>).

### **Award Philosophy**

The College of Education Faculty Research Excellence nomination and award process will be used to select the college's nominees for the Regent's Teaching Award. The award winner and two runners-up will serve as nominees for the OSU Regents' Teaching Award. To be eligible to receive an award, a full-time member of the faculty must have evidenced unusually significant and meritorious achievement in the instruction of students (graduate and/or undergraduate) for a significant period of years. Such achievement should be evidenced by:

Unusual effort devoted to ensuring the quality of the students' classroom learning experience.

1. Possession of high scholarly standards for both the rigor and currency of course content and for the level of student performance with respect to these standards.
2. Available measures of the faculty member's direct impact upon and involvement with students.
3. Service as a mentor and role model to other faculty.
4. Quality of relevant information and/or nominations submitted by current and former students, including any teacher evaluation forms.
5. A minimum of 1 nomination for the award will be submitted from each school within the college each year.

### **Award recipient will receive**

- \$500 – one time award only (To be deposited for recipient's Professional Development Account)
- Certificate of Recognition
- Recipient's name will be added to a plaque displayed in the COE
- The award winner will be recognized at the COE general faculty meeting

**Source of Funds:** Associate Dean's Office

### **Eligibility and Nomination Criteria**

- Must be nominated by a student and faculty member
- Full-time faculty member at OSU for four or more years (must have completed 4th year)
- Hold rank as a tenure track Assistant Professor or above
- Devote a significant amount of assigned duties to teaching for the past four years
- An individual can receive this award no more than twice during his/her tenure at OSU

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### **Submission of the Application**

The completed application must fit in a one inch three ring spiral binder. The application, organized with tab dividers, should be arranged as follows:

- Letter of nomination from the faculty member and a student
- Vitae of nominee
- Nominee's statement on philosophy of teaching (limited to 2 pages)
- Chronological list of courses taught and number of students in the last four years
- Copy of course syllabi, summary of mandated course evaluations for past three years, summary of grading practice
- Supporting letters from:
  1. department head (1)
  2. faculty members (no more than 2)
  3. students and alumni (no more than 4)
- Evidence used by faculty to gather feedback on teaching effectiveness
- *Indication if the nominee has received the Regents Award in prior years*
- Other materials as appropriate:  
(NOTE: All materials must fit in the one-inch binder.)

### **Nomination Process**

- Schools will develop a process whereby nominations are accepted and support materials reviewed internally.
- A minimum of one and a maximum of three applications with supporting materials representing each school should be submitted to the Dean's office.
- All materials for the nominees will be due in Dean's office by the first week of October. (Nominees may add materials until December 1)
- The Dean will forward the nomination packets to the FDRC.

### **Review and Selection Committee**

- The COE FDRC will serve as the review and selection committee.
- Committee members will review support materials to identify winners.
- FDRC will recommend to Dean an award recipient and 2 runners-up by the due date.
- Winners will be announced at the COE general faculty meeting at which time they will receive public recognition of awards and appropriately inscribed plaques.