

# **International Education and Outreach Excellence Award College of Education**

*Draft*  
March, 2009

The criteria for the College of Education International Education and Outreach Excellence Award are based on criteria adapted from the OSU Outreach Faculty Excellence Award from the office of International Education and Outreach.

## **Award Philosophy**

The College of Education Faculty Research Excellence nomination and award process will be used to select the college's nominees for the OSU Outreach Faculty Excellence Award from the office of International Education and Outreach. The award winner and runner-up will serve as nominees for the OSU Outreach Faculty Excellence Award. To be eligible to receive an award, a full-time member of the faculty must have evidenced unusually significant and meritorious achievement in international education.

## **Award recipient will receive**

- \$500 – one time award only (To be deposited for recipient's Professional Development Account)
- Certificate of Recognition
- Recipient's name will be added to a plaque displayed in the COE
- The award winner will be recognized at the COE general faculty meeting

**Source of Funds:** Associate Dean's Office

## **Eligible and Nomination Criteria**

- Full-time faculty member at OSU
- Hold rank as a tenure track Assistant Professor or above
- Evidence of excellence in international education and outreach
- An individual can receive this award no more than twice during his/her tenure at OSU

## **Submission of the Application**

The completed application must fit in a one inch three ring spiral binder. The application, organized with tab dividers, should be arranged as follows:

- Letter of nomination by a faculty member
- Vitae of nominee
- Nominee's statement on philosophy of international education and outreach (2 page limit)
- List of international courses or study-abroad courses taught in the last three years
- Copy of course syllabi, summary of grading practice
- Summary of international research/scholarship activities
- Supporting letters from:
  1. department head (1)
  2. faculty members (no more than 2)
  3. students and alumni (no more than 4)
  4. office of international studies/outreach
- ***Clearly indicate if nominee has received the OSU Outreach Faculty Excellence Award from Office of International Education and Outreach***
- Other materials as appropriate:  
(NOTE: All materials must fit in the one-inch binder.)

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### **Nomination Process**

- Schools will develop a process whereby nominations are accepted and support materials reviewed internally.
- A minimum of one and a maximum of three applications with supporting materials representing each school should be submitted to the Dean's office.
- *Nominations must be received in the dean's office by October 1<sup>st</sup>.*
- The Dean will forward the nomination packets to the FDRC.
- Applications should contain activities that span no more than the last three years.
- Nominations require signatures from the nominator and department head, or the Dean if the nominee is a department head.

### **Review and Selection Committee**

- The COE FDRC will serve as review and selection committee.
- Committee members will review support materials to identify winners.
- FDRC will recommend an award recipient to the Dean by the due date.
- Winners will be announced at the COE spring faculty meeting at which time they will receive public recognition of awards and appropriately inscribed plaques.