

## Aerospace Administration and Operations

# Aviation Management



### Sample Job Titles

#### AVIATION MANAGER

- Airport Director
- Airline Station Manager
- Vice President of Flight Operations

#### AIRPORT MANAGER

- Airport Director
- Airport Operations Officer
- Aviation Manager

#### AIRLINE STATION MANAGER

- District Operations Manager

#### FIXED BASE OPERATOR (FBO) MANAGER

- FBO General Manager
- FBO Owner

#### FLIGHT MANAGER

#### (CORPORATE FLIGHT DEPARTMENTS)

- Aviation Department Manager
- Director of Flight Operations
- Vice President of Transportation

#### AIRPORT PLANNER

- Aviation Planner
- Transportation Planner

### RELATED PROFESSIONAL ASSOCIATIONS

#### Aircraft Owners and Pilots Association

<http://www.aopa.org>

#### American Association of Airport Executives\*

<http://www.airportnet.org>

#### American Management Association

<http://www.amanet.org>

#### American Society for Training and Development

<http://www.astd.org>

#### National Association of State Aviation Officials

<http://www.nasao.org/>

#### National Business Aviation Association

<http://www.nbaa.org>

#### Professional Aviation Maintenance Association

<http://www.pama.org>

#### Public Relations Society of America\*

<http://www.prsa.org>

\*Student chapters of these organizations can be found at Oklahoma State University. Check with Campus Life for more information.



Oklahoma Aerospace Alliance website at <http://www.okaero.com/>

For a listing of Oklahoma Aerospace Companies see “**Profile: Oklahoma Aerospace Industry**” at [http://www.okaero.com/pdf/oa\\_profile.pdf](http://www.okaero.com/pdf/oa_profile.pdf). A listing of companies begins on page 16.

### General Salary Information

Aviation Career Salary Ranges from Avjobs.com reports the average management salary is \$68,289.38 (October, 2007) For more information check their website at <http://www.avjobs.com/salaries-wages-pay>

#### Salary Ranges\*

Aviation Manager	\$29,000 to \$146,000
Airport Manager	\$35,000 to \$113,000
Airline Station Manager	\$37,000 to \$109,000
Fixed Base Operator (FBO) Manager	\$35,000 to \$113,000
Flight Manager (Corporate Flight Departments)	\$50,000 to \$200,000
Airport Planner	\$32,000 to \$79,000

\* as reported in *Career Opportunities in Aviation and The Aerospace Industry* by Susan Echaore-McDavid, 2005, Checkmark Books®

## Learn more by visiting these websites...

Air Transportation (description from US Dept. of Labor's Occupational Outlook Handbook)  
<http://www.bls.gov/oco/cg/cgs016.htm>

Airport Business  
<http://www.airportbusiness.com/>

Airports Council International  
<http://www.aci-na.org>

Airports - Federal Aviation Administration  
<http://www.faa.gov/arp>

Aviation Employment.com  
<http://www.aviationemployment.com>

Aviation Links - Kennon Aircraft Covers  
<http://www.kennoncovers.com/links/themeindex.html>

Commission on the Future of the U.S. Aerospace Industry Final Report  
<http://trade.gov/td/aerospace/aerospacecommission/AeroCommissionFinalReport.pdf>

Description of an Airport Manager (from Job Profiles.org)  
<http://www.jobprofiles.org/alltraairportmgr.htm>

Fixed Base Operators  
Thirty Thousand Feet – Aviation Directory  
<http://www.thirtythousandfeet.com/fbo.htm>

HowStuffWorks  
<http://www.howstuffworks.com>  
(keyword search: airport management)

Journal of Air Transport Management  
(link to online journal through OSU library)  
<http://www.sciencedirect.com/science/journal/09696997>

Major: Aviation Management (from CollegeBoard.com)  
[http://www.collegeboard.com/csearch/majors\\_careers/profiles/majors/49.0104.html](http://www.collegeboard.com/csearch/majors_careers/profiles/majors/49.0104.html)

Oklahoma Aerospace Alliance  
<http://www.okaero.com/>

Tulsa International Airport  
<http://www.tulsaairports.com/>

Virtual Skies – NASA  
<http://virtualskies.arc.nasa.gov>

Will Rogers World Airport  
<http://www.flyokc.com/>

This is a sample of information available on the internet. For further research try searching key terms such as: Aviation Management, Airport Management, Airport Public Relations, or Aviation Business

## Will you be marketable when you graduate?



**To be competitive upon graduation consider developing knowledge and skills outside the classroom.**

### **Participate in an internship.**

An internship is an ideal way to put theory into practice. Students are encouraged to participate in at least one internship before graduation. Listings of internships are available through the college career services office.

### **Join a club.**

**American Association of Airport Executives** promote the field of aviation and aviation management. Students meet and participate in aviation-related activities.

### **Reserve Officer Training Corps (ROTC)**

Opportunities within the military can provide you with a chance to develop skills such as leadership, problem-solving, team-building, communication and more. For more information visit these websites:  
<http://afrotc.okstate.edu/> Air Force ROTC  
<http://rotc.okstate.edu/> Army ROTC

### **Be involved in campus activities or part-time work.**

**The key is not** to create a long list of "activities" you were involved in, but rather to develop **skills** desirable among employers.

The skills and knowledge you acquire through your academics is only part of what makes you marketable. Consider how you might develop the following skills outside of the classroom (when you develop a resume you will want to provide examples).

1. Communication Skills (verbal and written)
2. Honesty/Integrity
3. Interpersonal skills (relates well to others)
4. Motivation/Initiative
5. Strong Work Ethic
6. Teamwork skills (works well with others)
7. Computer Skills
8. Analytical Skills
9. Flexibility/Adaptability (thought processes)
10. Detail-oriented

*Employer's Ranking of Importance of Skills/Qualities, National Association of Colleges and Employers Job Outlook 2007.*

### **Visit your Career Services office!**

The College of Education Career Services office assists students with all phases of their career development. Services offered include: resume development; job search assistance; career research resources; and preparation for the transition from school to work.

To make an appointment call 744-6350